

## **MINIMUM INFORMATION REQUIREMENTS TO ELEVATE RESIDENCE**

**SURVEY OF PROPERTY**

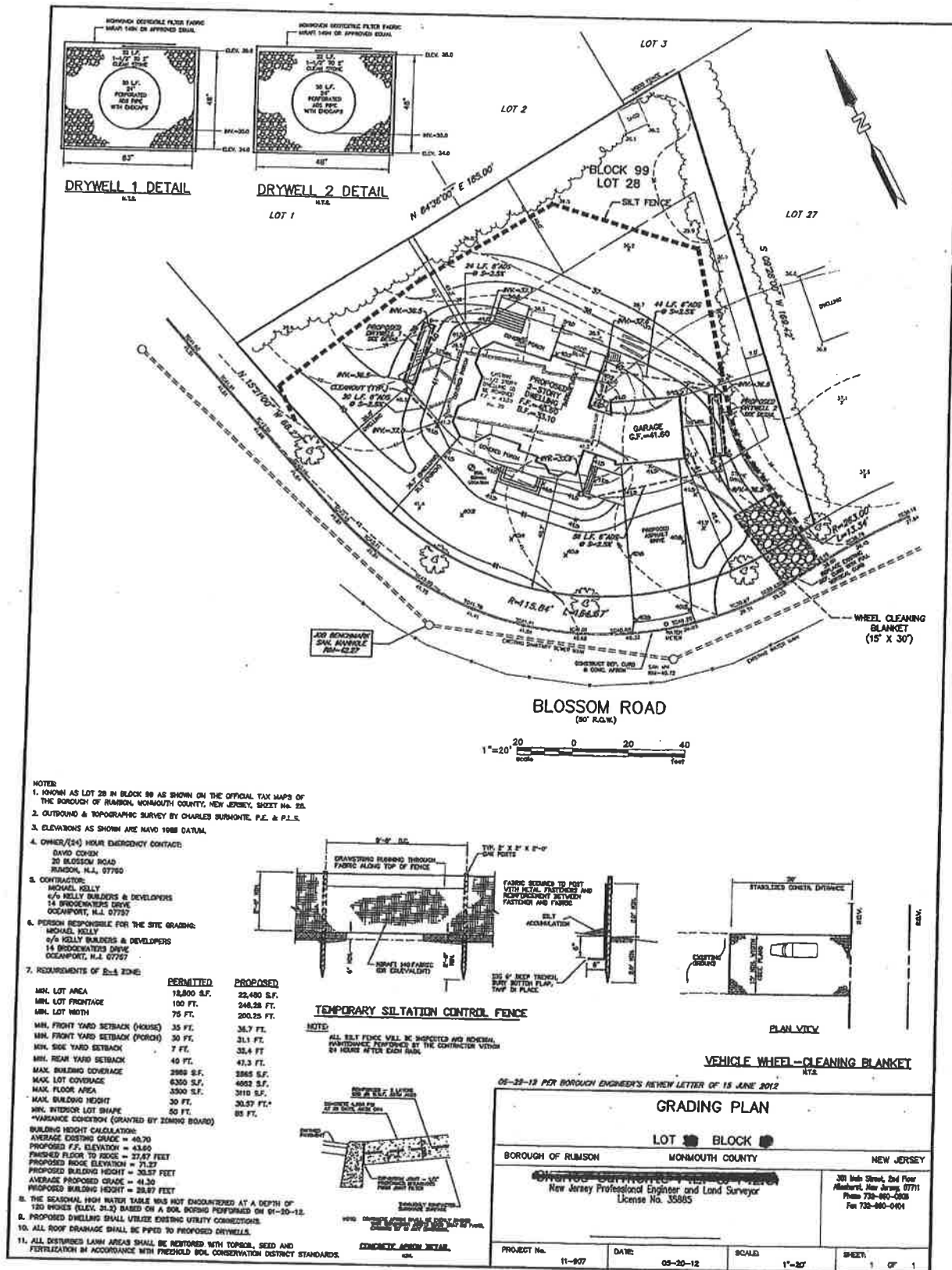
**ADVISORY BASE FLOOD ELEVATION (ABEF)**

**RUMSON BASE FLOOD ELEVATION 13 FEET**

**PLANS FROM PROFESSIONAL ENGINEER & ARCHITECT  
MINIMUM INFORMATION REQUIRED:**

- **EXISTING GRADE OR ELEVATION CERTIFICATE**
- **EXISTING FINISH FLOOR (FF) ELEVATION OR ELEVATION CERTIFICATE**
- **EXISTING RIDGE & EAVE ELEVATION FROM GRADE OR FINISH FLOOR (FF)**
- **PROPOSED FINISH FLOOR (FF) ELEVATION. MINIMUM ELEVATION 15 FEET TWO (2) FEET ABOVE RUMSON BASE FLOOD ELEVATION 13 FEET**
- **PROPOSED RIDGE & EAVE ELEVATION FROM PROPOSED FINISH FLOOR (FF)**
- **PLANS FOR ENTRY STEPS AND OR PLATFORMS SHOWING SETBACKS**
- **PLANS FOR ENCLOSURE OF OPEN NON-HABITABLE SPACE BELOW FINISH FLOOR (FF). BUILDING ELEVATIONS FRONT, SIDE & REAR**
- **FLOOD VENT PLAN & SLAB ELEVATION**

# EXAMPLE GRADING PLAN



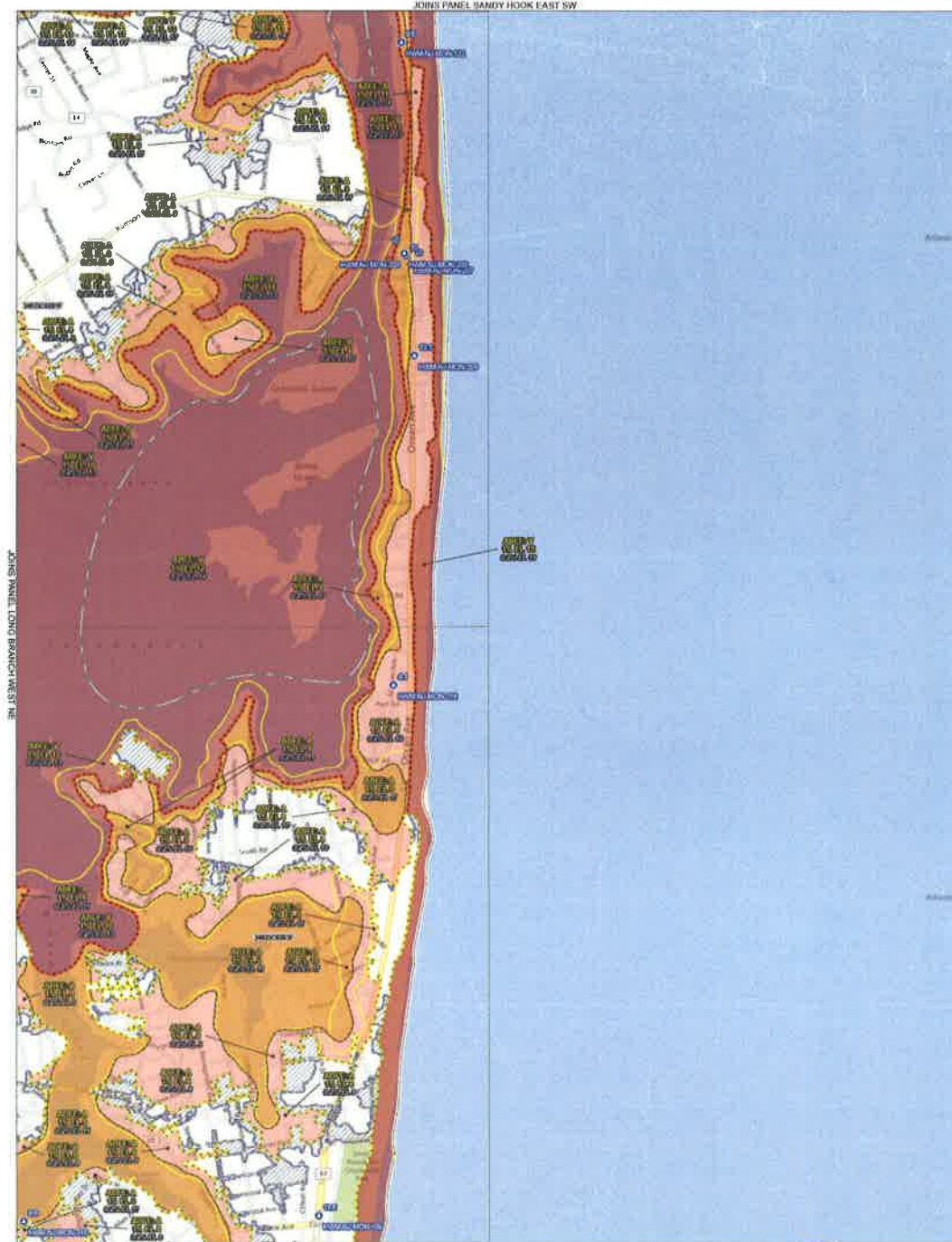
EXAMPLE



FEMA

ADVISORY BASE FLOOD ELEVATION MAP MAP ID: LONG BRANCH EAST NW  
MONMOUTH COUNTY  
NEW JERSEY

DATE OF MAP: DECEMBER 12, 2012



ADVISORY BASE FLOOD ELEVATIONS

This map shows Advisory Base Flood Elevations (ABFEs) developed by FEMA. Use the QR code to the right, or navigate to <http://www.region2coastal.com/> for more information on how they were determined.

These ABFEs can serve as a guide to understanding current coastal flood hazard risk and the elevations that communities should build to in order to protect themselves from future flood events. As part of the long term recovery effort, the ABFEs are a tool for Federal, State, and local officials, building officials, builders and architects, insurance professionals, and property owners to make informed decisions during rebuilding and to mitigate losses from future flood events, safeguard lives, and protect the private and public investment in rebuilding.

The elevations shown on this map are considered best available data until issuance of updated Flood Insurance Rate Maps.

OBSERVED SANDY SURGE ELEVATIONS<sup>1,6</sup>

Approximately 4-12 ft on this Panel



0 1,000 2,000 3,000 4,000  
Feet

USAGE

LEGEND

Flood Advisory Related Data

- Advisory Base Flood Elevation Zone (ABFE)
- 1% Advisory Base Flood Elevation, feet<sup>2</sup>
- 0.2% Advisory Base Flood Elevation, feet<sup>2</sup>
- Advisory Flood Hazard Zone V
- Area of Moderate Wave Action<sup>3</sup>
- Advisory Flood Hazard Zone A
- Advisory Limit of the 1% Annual Chance Flood Hazard Area<sup>4</sup>
- Advisory Limit of the 0.2% Annual Chance Flood Hazard Area<sup>4</sup>
- Advisory Shaded Zone X
- Effective FIRIM Panel Boundary
- Hurricane Sandy Related Data
- Provisional Hurricane Sandy Surge Elevation

Geographic Boundaries CBRA<sup>5</sup> County

OVERVIEW MAP



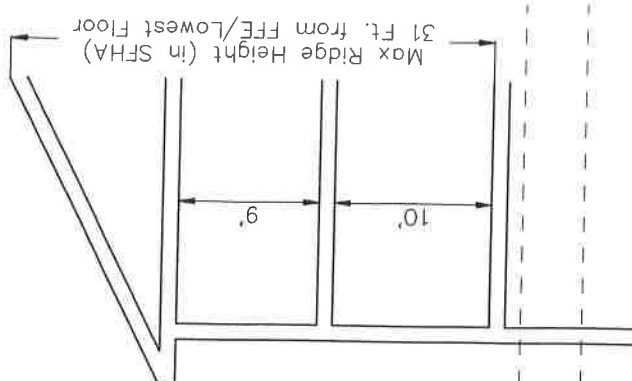
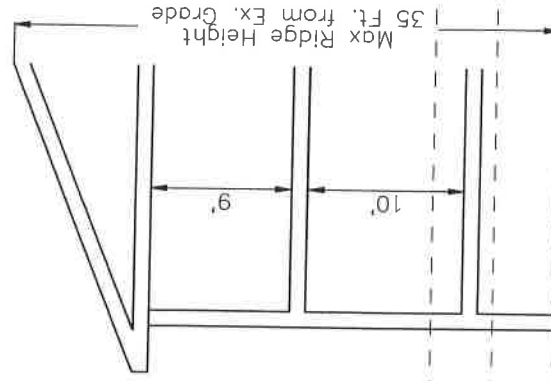
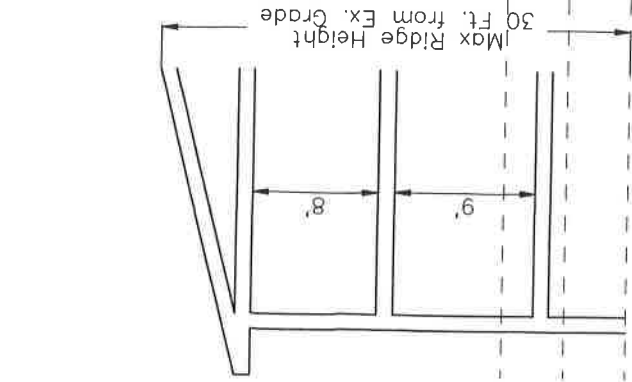
NOTES

- <sup>1</sup> Measured in feet relative to the North American Vertical Datum of 1988 (NAVD88). To convert from NAVD88 to the National Geodetic Vertical Datum of 1929, add the following county wide value(s): Monmouth (1.1 ft)
  - <sup>2</sup> Each whole-foot 1% annual chance Advisory Base Flood Elevation shown applies to all properties located in the mapped zone, with zone boundaries outlined in yellow
  - <sup>3</sup> Each whole-foot 0.2% annual chance Advisory Base Flood Elevation shown applies to all properties located in the mapped zone, with zone boundaries outlined in yellow
  - <sup>4</sup> Depicts the extent of the "Coastal A Zone" or area of moderate wave action where wave heights are between 1.5 and 3 feet. The FEMA Coastal Construction Manual, American Society of Civil Engineers, and the 2012 International Residential Building Code recommend Zone VE construction practices in this area.
  - <sup>5</sup> Depicts the extent of the Coastal Barrier Resources Act (CBRA). CBRA System Units are shown on this map to advise users where Federal funding is unavailable for repairing or rebuilding substantially damaged structures. For official delineations of the CBRA, please refer to the U.S. Fish and Wildlife Service at <http://www.fws.gov/dar/>
- Data Sources:  
<sup>6</sup> Sandy Surge Elevations: U.S. Geological Survey Rapid Deployment Gauges and High Water Marks (Provisional data retrieved on 11/27/2012). Current data can be found at <http://water.usgs.gov/monitoring/products/sandy/>. Base Maps: Bing Maps Road, Shaded Relief. Preliminary Coastal FEMA Flood Insurance Study Update for New York City and New Jersey, 2012, Storm Track, NOAA National Weather Service.
- MAPS FOR ADVISORY PURPOSES ONLY - NOT FOR INSURANCE RATING PURPOSES  
For insurance rating purposes refer to the effective Flood Insurance Rate Map (FIRM), available from your local floodplain administrator or the FEMA Map Service Center (<http://msc.fema.gov/>)

EXAMPLE

# BUILDING HEIGHT EXAMPLES

Elev. 49 —  
 Elev. 45 —  
 Elev. 41 —  
 Elev. 37 —  
 Elev. 33 —  
 Elev. 29 —  
 Elev. 25 —  
 Elev. 21 —  
 Elev. 17 —  
 Elev. 13 —  
 Elev. 9 —  
 Elev. 5 —



Elev. 13 (Rumson BFE)  
 Elev. 9 (FEMA BFE)  
 Elev. 5 (Ex. Grade)

OLD HEIGHT  
ORDINANCE

CURRENT HEIGHT  
ORDINANCE

NEW FLOOD  
ORDINANCE





**EXAMPLE**

# ELEVATION CERTIFICATE

**IMPORTANT:** Follow the instructions on pages 1-9.

OMB No. 1660-0008  
Expiration Date: July 31, 2015

## SECTION A - PROPERTY INFORMATION

<b>A1.</b> Building Owner's Name _____		<b>FOR INSURANCE COMPANY USE</b>
<b>A2.</b> Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or R.O. Route and Box No. _____		Policy Number: _____
City: _____	State: _____	ZIP Code: _____
<b>A3.</b> Property Description (Lot and Block Numbers, Tax Parcel Number, Legal Description, etc.) _____		
<b>A4.</b> Building Use (e.g., Residential, Non-Residential, Addition, Accessory, etc.) _____		
<b>A5.</b> Latitude/Longitude: Lat. _____ Long. _____ Horizontal Datum: <input type="checkbox"/> NAD 1927 <input type="checkbox"/> NAD 1983		
<b>A6.</b> Attach at least 2 photographs of the building if the Certificate is being used to obtain flood insurance.		
<b>A7.</b> Building Diagram Number _____		
<b>A8.</b> For a building with a crawlspace or enclosure(s): a) Square footage of crawlspace or enclosure(s) _____ sq ft b) No. of permanent flood openings in the crawlspace or enclosure(s) within 1.0 foot above adjacent grade _____ c) Total net area of flood openings in A8.b _____ sq ft d) Engineered flood openings? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>A9.</b> For a building with an attached garage: a) Square footage of attached garage _____ sq ft b) Number of permanent flood openings in the attached garage within 1.0 foot above adjacent grade _____ c) Total net area of flood openings in A9.b _____ sq ft d) Engineered flood openings? <input type="checkbox"/> Yes <input type="checkbox"/> No		

## SECTION B - FLOOD INSURANCE RATE MAP (FIRM) INFORMATION

<b>B1.</b> FIRM Community Name & Community Number _____			<b>B2.</b> County Name _____		<b>B3.</b> State _____
<b>B4.</b> FIRM Panel Number _____	<b>B5.</b> Suffix _____	<b>B6.</b> FIRM Index Date _____	<b>B7.</b> FIRM Panel Effective/Revised Date _____	<b>B8.</b> Flood Zone(s) _____	<b>B9.</b> Base Flood Elevation(s) (Zone AO, use base flood depth) _____
<b>B10.</b> Indicate the source of the Base Flood Elevation (BFE) data or base flood depth entered in Item B9: <input type="checkbox"/> Profile <input type="checkbox"/> FIRM <input type="checkbox"/> Community Determined <input type="checkbox"/> Other/Source: _____					
<b>B11.</b> Indicate elevation datum used for BFE in Item B9: <input type="checkbox"/> NGVD 1929 <input type="checkbox"/> NAVD 1988 <input type="checkbox"/> Other/Source: _____					
<b>B12.</b> Is the building located in a Coastal Barrier Resources System (CBRS) area or Otherwise Protected Area (OPA)? <input type="checkbox"/> Yes <input type="checkbox"/> No Designation Date: ____/____/____ <input type="checkbox"/> CBRS <input type="checkbox"/> OPA					

## SECTION C - BUILDING ELEVATION INFORMATION (SURVEY REQUIRED)

**C1.** Building elevations are based on: ☐ Construction Drawings\* ☐ Building Under Construction\* ☐ Finished Construction  
\*Any Elevation Certificate will be required when construction of the building is complete.

**C2.** Elevations - Zones A1-A30, AE, AH, A (with BFE), VE, V1-V30, V (with BFE), AR, AR/A, AR/AE, AR/A1-A30, AR/AH, AR/AO. Complete items C2a-h below according to the building diagram specified in Item A7. In Puerto Rico only, enter meters.

Benchmark Utilized: \_\_\_\_\_ Vertical Datum: \_\_\_\_\_

Indicate elevation datum used for the elevations in Items a) through h) below. ☐ NGVD 1929 ☐ NAVD 1988 ☐ Other/Source: \_\_\_\_\_

Datum used for building elevations must be the same as that used for the BFE.

Check the measurement used.

a) Top of bottom floor (including basement, crawlspace, or enclosure floor) _____	<input type="checkbox"/> feet	<input type="checkbox"/> meters
b) Top of the next higher floor _____	<input type="checkbox"/> feet	<input type="checkbox"/> meters
c) Bottom of the lowest horizontal structural member (V Zones only) _____	<input type="checkbox"/> feet	<input type="checkbox"/> meters
d) Attached garage (top of slab) _____	<input type="checkbox"/> feet	<input type="checkbox"/> meters
e) Lowest elevation of machinery or equipment servicing the building (Describe type of equipment and location in Comments) _____	<input type="checkbox"/> feet	<input type="checkbox"/> meters
f) Lowest adjacent (finished) grade next to building (LAG) _____	<input type="checkbox"/> feet	<input type="checkbox"/> meters
g) Highest adjacent (finished) grade next to building (HAG) _____	<input type="checkbox"/> feet	<input type="checkbox"/> meters
h) Lowest adjacent grade at lowest elevation of deck or stairs, including structural support _____	<input type="checkbox"/> feet	<input type="checkbox"/> meters

## SECTION D - SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION

This certification is to be signed and sealed by a land surveyor, engineer, or architect authorized by law to certify elevation information. I certify that the information on this Certificate represents my best efforts to interpret the data available. I understand that any false statement may be punishable by fine or imprisonment under 18 U.S. Code, Section 1001.

- ☐ Check here if comments are provided on back of form. Were latitude and longitude in Section A provided by a licensed land surveyor? ☐ Yes ☐ No
- ☐ Check here if attachments.

Certifier's Name _____		License Number _____	
Title _____	Company Name _____		
Address _____	City _____	State _____	ZIP Code _____
Signature _____	Date _____	Telephone _____	

PLACE  
SEAL  
HERE

**IMPORTANT: In these spaces, copy the corresponding information from Section A.**

Building Street Address (including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.

City State ZIP Code

For Insurance Company Use:

Policy Number

Company NAIC Number

**SECTION D - SURVEYOR, ENGINEER, OR ARCHITECT CERTIFICATION (CONTINUED)**

Copy both sides of this Elevation Certificate for (1) community official, (2) insurance agent/company, and (3) building owner.

Comments

Signature

Date

☐ Check here if attachments

**SECTION E - BUILDING ELEVATION INFORMATION (SURVEY NOT REQUIRED) FOR ZONE AO AND ZONE A (WITHOUT BFE)**

For Zones AO and A (without BFE), complete Items E1-E5. If the Certificate is intended to support a LOMA or LOMR-F request, complete Sections A, B, and C. For Items E1-E4, use natural grade, if available. Check the measurement used. In Puerto Rico only, enter meters.

- E1. Provide elevation information for the following and check the appropriate boxes to show whether the elevation is above or below the highest adjacent grade (HAG) and the lowest adjacent grade (LAG).
- a) Top of bottom floor (including basement, crawlspace, or enclosure) is \_\_\_\_\_ ☐ feet ☐ meters ☐ above or ☐ below the HAG.
- b) Top of bottom floor (including basement, crawlspace, or enclosure) is \_\_\_\_\_ ☐ feet ☐ meters ☐ above or ☐ below the LAG.
- E2. For Building Diagrams 6-9 with permanent flood openings provided in Section A Items 8 and/or 9 (see pages 8-9 of Instructions), the next higher floor (elevation C2.b in the diagrams) of the building is \_\_\_\_\_ ☐ feet ☐ meters ☐ above or ☐ below the HAG.
- E3. Attached garage (top of slab) is \_\_\_\_\_ ☐ feet ☐ meters ☐ above or ☐ below the HAG.
- E4. Top of platform of machinery and/or equipment servicing the building is \_\_\_\_\_ ☐ feet ☐ meters ☐ above or ☐ below the HAG.
- E5. Zone AO only: If no flood depth number is available, is the top of the bottom floor elevated in accordance with the community's floodplain management ordinance? ☐ Yes ☐ No ☐ Unknown. The local official must certify this information in Section G.

**SECTION F - PROPERTY OWNER (OR OWNER'S REPRESENTATIVE) CERTIFICATION**

The property owner or owner's authorized representative who completes Sections A, B, and E for Zone A (without a FEMA-issued or community-issued BFE) or Zone AO must sign here. *The statements in Sections A, B, and E are correct to the best of my knowledge.*

Property Owner's or Owner's Authorized Representative's Name

Address City State ZIP Code

Signature Date Telephone

Comments

☐ Check here if attachments

**SECTION G - COMMUNITY INFORMATION (OPTIONAL)**

The local official who is authorized by law or ordinance to administer the community's floodplain management ordinance can complete Sections A, B, C (or E), and G of this Elevation Certificate. Complete the applicable item(s) and sign below. Check the measurement used in Items G8 and G9.

- G1. ☐ The information in Section C was taken from other documentation that has been signed and sealed by a licensed surveyor, engineer, or architect who is authorized by law to certify elevation information. (Indicate the source and date of the elevation data in the Comments area below.)
- G2. ☐ A community official completed Section E for a building located in Zone A (without a FEMA-issued or community-issued BFE) or Zone AO.
- G3. ☐ The following information (Items G4-G9) is provided for community floodplain management purposes.

G4. Permit Number

G5. Date Permit Issued

G6. Date Certificate Of Compliance/Occupancy Issued

G7. This permit has been issued for: ☐ New Construction ☐ Substantial Improvement

G8. Elevation of as-built lowest floor (including basement) of the building: \_\_\_\_\_ ☐ feet ☐ meters (PR) Datum \_\_\_\_\_

G9. BFE or (in Zone AO) depth of flooding at the building site: \_\_\_\_\_ ☐ feet ☐ meters (PR) Datum \_\_\_\_\_

G10. Community's design flood elevation \_\_\_\_\_ ☐ feet ☐ meters (PR) Datum \_\_\_\_\_

Local Official's Name Title

Community Name Telephone

Signature Date

Comments

☐ Check here if attachments

**ELEVATION CERTIFICATE, page 3****BUILDING PHOTOGRAPHS**

See Instructions for Item A6.

<b>IMPORTANT: In these spaces, copy the corresponding information from Section A.</b>			<b>FOR INSURANCE COMPANY USE</b>
Building Street Address (Including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.			Policy Number:
City	State	ZIP Code	Company NAIC Number:

If using the Elevation Certificate to obtain NFIP flood insurance, affix at least 2 building photographs below according to the instructions for Item A6. Identify all photographs with date taken; "Front View" and "Rear View"; and, if required, "Right Side View" and "Left Side View." When applicable, photographs must show the foundation with representative examples of the flood openings or vents, as indicated in Section A8. If submitting more photographs than will fit on this page, use the Continuation Page.

## BUILDING PHOTOGRAPHS

Continuation Page

<b>IMPORTANT: In these spaces, copy the corresponding information from Section A.</b>		<b>FOR INSURANCE COMPANY USE</b>
Building Street Address (Including Apt., Unit, Suite, and/or Bldg. No.) or P.O. Route and Box No.		Policy Number:
City	State ZIP Code	Company NAIC Number:

If submitting more photographs than will fit on the preceding page, affix the additional photographs below. Identify all photographs with: date taken; "Front View" and "Rear View"; and, if required, "Right Side View" and "Left Side View." When applicable, photographs must show the foundation with representative examples of the flood openings or vents, as indicated in Section A8.